

## **2020-21 NCHA Governance Committee Initiatives and Recommendations**

**July 6, 2020**

1. Roberts Rules of Order.
  - a. Adopt for all EC, BOD, Membership, and Committee meetings.
  - b. NCHA will provide leadership with the help of the GC.
  - c. Mandatory training sessions be held during Futurity and Webinar style on-line.
2. Job Descriptions and Training.
  - a. Develop and adopt job descriptions be for Officers, EC Directors, Regional Directors, Committee Chairs and Vice-Chairs, and Committee Members.
  - b. NCHA will provide leadership training with the help of the GC.
  - c. Mandatory training sessions be held during Futurity and Webinar style on-line.
3. GC supports the initiative to allow the President to appoint a new Director to any vacant position.
  - a. Takes care of the issue found this past year with several open positions in which nobody self-nominated for.
4. Create a Past Presidents Club.
  - a. Leverages, recognizes, and honors the valued contribution of NCHA's past presidents.
  - b. Past Presidents Club will meet at least once per year.
5. Create the Treasurer position and serve as a non-voting EC member.
  - a. The Treasurer is elected by and from the Finance Committee each year.
  - b. In general, the Treasurer will provide financial oversight of NCHA finances and report to the EC, but a detailed job description needs to be created for this position with the help of the Finance Committee.
6. All Committees should be required to vet all rule changes or recommendations to the EC through other affected Committees before bringing the initiatives or recommendations to the EC.
  - a. The NCHA staff should conduct legal and financial reviews of all proposed rule changes before it is presented to the EC.
  - b. The EC representative on each Committee shall oversee this communication.
7. Eliminate the At-Large EC position.
  - a. Required to reduce the size of the EC and increase governance efficiency.
  - b. However, if eliminated, it is even more important that extra attention would be needed to insure good balance of skill sets on the EC.

8. The Nominating Committee (NC).
  - a. The NC shall have at least one member from the GC Committee.
  - b. The NC shall have at least one member from the Past Presidents Club.
  - c. Helps ensure qualifications are met according to the relevant job descriptions, candidate diversity, skill sets, and help demonstrate transparency.
  - d. Key with this committee is the tie back to job descriptions and requirements.
  
9. Legislative Powers.
  - a. Electronic Voting.
    - i. Notices to members and/or Directors, balloting, and voting can take place by written or electronic means.
  - b. Special Membership Meeting Quorum.
    - i. Ten percent (10%) of the members of fifty percent (50%) of the regions are required to call a special membership meeting to reverse or modify EC or BOD rule changes for the year following the rule's original adoption; or to adopt, modify, or repeal Rules, Bylaws, or Articles.
    - ii. Twenty percent (20%) of members of fifty percent (50%) of the regions are required for a quorum of a special membership meeting and required to call a vote. Decisions are approved by a simple majority.
  - c. BOD may initiate changes to Rules, Bylaws and Articles, subject to new legislative rules however, no Bylaw or Articles changes go into effect until approved by the members.
  - d. Substantial rule changes require sign-off by impacted committees, legal review, financial review, and approval by the Board of Directors.