XX/XX/XXXX – TO: JUDGE NAME

I hereby confirm my agreement to serve as a judge for the show outlined below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Show Name: | xxx | | | |
| Show Location: | xxx | | | |
| Judging Dates: | x/x/202x – x/x/202x | Arrival Date / Time (not before): | x/x/202x x:00 pm | |
| Daily Rate: | $xxx.00 | | | |
| Per Diem Rate: | Lunch included at facility. Daily Per Diem = $xx.00 | | | |
| Travel Reimbursement **(whichever is less)** | Aline Ticket (coach fare) - pick up at the airport will be arranged. If flying and would like us to make arrangements, please fill out the Airline information below | | | OR $0.665 cents per mile each way |

Personal expenses are not the responsibility of the show. Receipts or proof of purchase for airport parking, driving expenses, luggage and/or any additional expenses must be submitted to show for reimbursement. There will be no reimbursement of expenses without a receipt. All expenses are subject to review and approval by the show management. Expenses, such as movie rentals or any other personal expenses are not the responsibility of the show. Absolutely no alcohol or room service charges may be included on a judge’s hotel bill.

Hotel accommodation will be arranged and paid for by the show. **No charges can be made to your hotel room.**

Judges are required to keep this judging assignment completely confidential from all members and participants. No internet access is allowed during the judging assignment which will give information on the show that is being judged. JUDGES MAY NOT BRING LAPTOP COMPUTERS and may use CELL PHONES AND SMART PHONES AS A TELEPHONE ONLY. No communication, in any form, is allowed with owners or exhibitors. Upon arrival on the show grounds each working day, all cell phones and smart phones will be turned in to the Monitor or Escort. An emergency number will be given to you to give to your family members prior to that time.

The judges will be fully escorted and monitored by the official NCHA monitor. The escort will accompany all judges to and from the show grounds and to meals, which will be taken together. Significant others or family members are not allowed to eat with the judges and are not allowed to be on the show grounds for any reason Except on the last day of the judging contract. All judges will be limited to no more than two (2) alcoholic beverages per evening period. Room service for the evening meal will not be permitted, and judges are not permitted to go to bars or lounges. Judges are not permitted to go to nightclubs, horse sales or other local entertainment or happenings. Upon arrival at the arena, judges will be taken directly to the judge’s room. No visiting with contestants or spectators is allowed.

I understand that if I withdraw from this commitment for any reason whatsoever, I am not permitted to compete at this cutting as an owner, rider or agent. I understand that I may be dismissed for lack of understanding or inability to apply the rules as set forth by the NCHA Rulebook and Casebook. I may also be dismissed for conduct unbecoming an NCHA judge. If I am dismissed before the end of the event, I must leave the show grounds, not return for the remainder of the contest, be paid on the basis of time worked and I will be disciplined by the guidelines set forth in the NCHA Rulebook.

I understand that the Adjusted Monitor System will be in effect at this event. I further understand that failure to comply with the standards of the NCHA Rulebook and the Adjusted Monitor System could result in disciplinary action as set forth by the NCHA Rulebook.

This contract will become null and void if in the interim period of signing this contract and the actual show dates, I incur a valid major protest. I have read the terms specified in the above letter and agree to abide thereby.

Please sign and return one copy of this contract indicating your acceptance of these terms and your agreement to judge.

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|  |  | **Airline Information (if you wish us to make your flight arrangements)** | |
| Signature: |  | Name as it appears on ID |  |
| Print Name |  | DOB |  |
| Cell Phone: |  | Airport / Airline |  |
| Tax ID / SSN: |  | Frequent Flyer # |  |